



NAPPO

North American Plant Protection Organization
Organización Norteamericana de Protección a las Plantas

NAPPO Conference Call/Meeting Report

Expert Group:	Khapra beetle	
Location:	Conference call	
Date:	November 17, 2017	
Chairperson	Hector Vega (SENASICA)	
Participants:		
Wendy Asbil (CFIA)	Nallely Acevedo (SENASICA)	Hector Vega (SENASICA)
Stephen Bullington (PPQ)	Richard Johnson (PPQ)	Patricia Abad (PPQ)
Jim Frahn (US industry)	Dominique Pelletier (CFIA)	Nedelka Marin-Martinez (NAPPO)
Alonso Suazo (NAPPO)		
Summary		
Project:	A North American approach to preventing introduction, establishment and spread of khapra beetle (<i>Trogoderma granarium</i>) in various pathways.	
General comments:	<p>Points outlined in the agenda proposed by the TD were discussed including:</p> <ol style="list-style-type: none"> 1. Welcome remarks by TD 2. Agenda approval 3. Updates from the 41st NAPPO Annual Meeting 4. Expert Group updates 5. Khapra beetle project <ol style="list-style-type: none"> a. Timeline and workplan b. What is next? 6. Other business 7. Next conference call 8. Meeting adjourned 	
Item 1:	Welcome remarks by TD.	
Consensus:	The NAPPO TD welcomed all members of the khapra beetle EG and emphasized that the main objectives of the meeting were to set a timeline and workplan to complete the khapra beetle project during the first half of 2018.	
Item 2:	Agenda approval	
Consensus:	The TD added an additional line to the agenda: <i>Possible face-to-face meeting in 2018.</i>	

	The agenda was approved
Item 3:	Updates from the 41st NAPPO Annual Meeting
Consensus:	<p>The TD thanked Scott Myers for preparing and presenting the EG report at the recent annual meeting in Merida, and SENASICA for their support at the NAPPO annual meeting in Merida. The TD also provided updates from the NAPPO annual meeting that were relevant to the group’s project, including:</p> <ul style="list-style-type: none"> • Discussions at the EC / AMC meetings about recent interceptions of khapra beetles in Mexico including live specimen in different developmental stages. • The need for NAPPO to prioritize the Discussion Document work done by the EG.
Item 4:	Expert Group updates
Consensus:	The TD informed the group that Julia Dunlop and Kristina Pauk, both from CFIA , will no longer be group members. AMC members from Canada will search for candidates to replace the Canadian EG members and will inform the NAPPO Secretariat and the EG when a new member is found.
Item 5:	<p>Khapra beetle project</p> <ul style="list-style-type: none"> • Timeline and workplan • What is next?
Consensus:	<p>EG members agreed to:</p> <ul style="list-style-type: none"> • Complete the “main document” by filling the “information gaps” in the document available in Google docs. • Members from each country should complete the main document by: <ul style="list-style-type: none"> ○ Editing the main document in Google Docs (preferred way). Edits in Google Docs should be made in “Suggesting mode”, equivalent to “Track Change Mode” in Words. ○ Provide edits in a word file. Send the file to the TD to include the edits in the Google Doc file. When using this system, EG members should include detailed instructions on where the changes will be made to the document (where to add/delete). ○ The document is available in Spanish and English. EG members from Mexico can make their changes in the Spanish version and members from Canada and the US in the English Version. ○ The NAPPO Secretariat will monitor the most recent activities in the Google Doc file and will update both versions accordingly. Changes in the English Version will be translated and incorporated into the Spanish version and vice versa. • Wendy Asbil and Scott Myers will lead the efforts to write

	<p>the discussion document once the group considers the main information gaps in the document are filled and the information in the document is complete.</p> <ul style="list-style-type: none"> When completed, the first draft version of the DD can be made available to the group and conference calls will be scheduled to review the document using the “<i>Momentum Telecom system</i>”. <p>EG members also agreed on the following timeline:</p> <ul style="list-style-type: none"> Complete main document with all the information needed by the end of January to mid-February 2018. Complete the khapra beetle project by mid-2018 (June) 	
Item 6:	Other business: face-to-face meeting	
Consensus:	The TD indicated that during the EC/AMC meetings held in Merida, the EC supported the idea of a face-to-face meeting, most likely to be held in Raleigh, NC. All EG members agreed on a face-to-face meeting to finalize the document and to consider having the meetings in April 2018.	
Next Steps		
Responsible Person	Action	Date
[A-1]: EG members	Fill “information gaps” in the khapra beetle “master document”	By the end of January to mid-February 2018
[A-2]: NAPPO	Translate and update edits in both English and Spanish versions of the “master document”.	As needed
[A-3]: Wendy Asbil and Scott Myers	Work on the DD after all the “information gaps” in the “master document” are addressed and the EG agrees about the quality of the information provided. The completed “master document” will be used by Wendy and Scott as a reference to produce the DD.	After [A-1] is completed.
[A-4]: NAPPO	Send Doodle Poll for next conference call to evaluate progress on the “master document” work.	Sometimes in early December.
Next Meeting		
Location:	Conference call	
Date:	NAPPO will send a Doodle Poll to determine the date and time for the next conference call.	
Proposed Agenda Items		
1. Welcome remarks		
2. Progress report: <ul style="list-style-type: none"> a. What worked and what did not work b. Timeline to complete adding all the information to the master document. 		

3. Other issues
4. Next conference call
5. Meeting adjourned