



NAPPO

North American Plant Protection Organization
Organización Norteamericana de Protección a las Plantas

NAPPO Conference Call/Meeting Report

Expert Group:	Forestry Systems Approach	
Location:	Conference Call	
Date:	December 13, 2016	
Chairperson:	Eric Allen (CFS/NRCAN)	
Participants:		
Steve Côté (CFIA)	Stephanie Dubon (APHIS PPQ)	Russell Reck (ALS)
Megan Noseworthy (NRCAN)	Faith Campbell (CISP)	Patricia Abad (APHIS PPQ)
Paul Chaloux (APHIS PPQ)	Nedelka Marin-Martinez (NAPPO)	Alonso Suazo (NAPPO)
Gustavo Gonzalez (SEMARNAT)	Scott Myers (APHIS PPQ)	
Summary		
Project:	Develop a standard on the potential use of systems approaches to manage pest risks associated with the movement of wood	
General comments:	<p>The discussion was focussed on two parts:</p> <ul style="list-style-type: none"> • The logistics and details for the face to face meeting on January 2017 • A plan to prepare the material for the face to face meeting to maximize time efficiency and guarantee completion of this document. 	
Item 1:	Face to face meeting in January 2017	
Consensus:	<p>The Chairperson informed the group that:</p> <ul style="list-style-type: none"> • The meeting will take place on January 24 and 25, 2017 in the PPQ facilities in Riverdale, Maryland, USA. • EG members will work on the SA document from 9:00am to 5:00pm on January 24 and from 8:00 or 8:30am to 4:00 or 4:30 pm on January 25. • Two members from Canada (Chuck Dentelbeck and Dominique Pelletier) will not attend the meetings and three members did not reply to the Doodle poll. • All members participating in the conference call confirmed their participation in the face to face meeting. <p>PPQ informed to the group that:</p>	

	<ul style="list-style-type: none"> • A room at the PPQ facilities in Riverdale with capacity for 20 people has been reserved for the meeting. This room also has a projector and a TV screen in case it is needed. • PPQ will provide coffee during coffee breaks. • It is best to fly to the Baltimore Washington International airport (BWI) and not to Washington (Ronald Reagan or Dulles International) because of heavy traffic in the Washington area. • Participants from Canada and Mexico should bring their passport to the get access to the federal building. Driver licenses required by US residents. <p>EG Members and PPQ requested:</p> <ul style="list-style-type: none"> • To the NAPPO secretariat to provide a list of hotels in the area where members can stay. The NAPPO secretariat is already working on that. • To the NAPPO secretariat to send calendar invitations to all members with logistics information included • To the NAPPO secretariat to send formal invitations to Robert Griffin and Tyron Jones (APHIS PPQ) to participate in the meeting. Mr. Griffin and Mr. Jones will bring valuable experience in writing standards and regulatory issues. 	
Item 2:	Preparations for the face to face meetings	
Consensus:	<p>The Chairperson reminded the group this document is a <i>“regulatory standard”</i> and felt the need to tighten this concept a little more in the document. It was suggested for the SA small group to have a conference call before Christmas to review the document and provide comments during the face to face meeting.</p> <p>An EG member reminded the group about the complexities involved with this standard including the diversity of products and production systems involved in all three NAPPO countries.</p> <p>The Chairperson also suggested to the group to carefully read the document to contribute with additional comments during the face to face meeting and also to take a look at some standards (ISPM 24) to use as a reference.</p>	
Other subjects:		
Consensus:		
Next Steps		
Responsible Person	Action	Date
NAPPO secretariat	Provide a list of meeting participants to PPQ. This is a requirement in US federal facilities.	Week of December 19

NAPPO secretariat	Send calendar invitation to all members and include detailed information about the meeting logistics: Hotel, schedules, meeting rooms, contacts and others	Week of December 19
All EG members	Read entire document and bring comments and suggestion to the table on January 24 and 25. Read ISPM 24 as a reference material.	Up to January 23, 2017
SA small group	Discuss the document via conference call before the face to face meeting in January	Before January 23
NAPPO secretariat	Organize a doodle poll and send a calendar invitation to the small group to discuss the document.	ASAP
Next Meeting		
Location/Lugar:	PPQ Headquarters in Riverdale Maryland, USA	
Date/Fecha:	January 24-25.	
Location/Lugar:	Conference call (Small SA group: Steve Côté, Paul Chaloux, Nancy Furness and Gustavo Gonzalez)	
Date/Fecha:	January 9, 2017 from 11:00am to 1:00pm	
Proposed Agenda Items		
1. Face to face meeting with all EG members: finalize document.		
2. SA small group: Continue discussion from section 2.1.3 onward and read the entire document to provide additional comments for the face to face meeting.		