



NAPPO

North American Plant Protection Organization
Organización Norteamericana de Protección a las Plantas

NAPPO Conference Call Report

Panel:	Authorization Panel	
Location:	Conference Call	
Date:	2013-04-04	
Chairperson	Brian Double	
Vice-chair	Hector Enrique Vega	
Participants:		
Anna-Mary Schmidt, Canada	Flora Mendoza, Mexico	Nedelka Marin-Martinez, NAPPO
Laney Campbell, USA	Ana Lilia Montealegre, Mexico	Rebecca Lee, NAPPO
Summary		
The Panel introduced themselves, discussed the 3 Panel Assignments, and reviewed the draft agenda for the Panel meeting scheduled for May 14-16, 2013, in Ottawa.		
Next Steps		
Responsible Person	Action	Date
Brian Double	Prepare a presentation on ISO 19011: Guidelines for auditing management systems Provide to NAPPO Secretariat with sufficient time for translation.	May 1, 2013
Brian Double/Anna-Mary Schmidt/Steve Cote Hector Enrique Vega/Flora Mendoza Laney Campbell/Robert Bishop	Each country to prepare two presentations: 1. Internal guidelines for audit of 3 rd party entities who perform phytosanitary services 2. Current training programs for auditors	May 14, 2013
NAPPO Secretariat / Brian Double	Find and distribute the latest version of the audit checklist for RSPM 8	May 1, 2013
Panel members	Identify number of participants who may call into the meeting (e.g. for training portion)	May 1, 2013
NAPPO Secretariat / Brian Double	Arrange for conference line for people to join the May meeting	May 14, 2013

Next Meeting	
Location:	Ottawa, Ontario, Canada
Date:	May 14-16, 2013
Proposed Agenda Items	
Please find the agenda attached.	