



**NAPPO**

North American Plant Protection Organization

Organización Norteamericana de Protección a las Plantas

**MEXICO - USA - CANADA**

# Progress Report

## Updating **Foundational Documents** for **NAPPO**

**Stephanie Bloem**  
**Chairperson**

**40<sup>th</sup> NAPPO Annual Meeting**  
**November 1, 2016**

# NAPPO Expert Group Members



**Katharine Church**  
**Dom Pelletier**  
**CFIA**



**Pati Abad**  
**Stephanie Dubon**  
**PPQ**

**Stephanie Bloem**  
**Alonso Suazo**  
**NAPPO**



**Ana Lilia Montealegre**  
**SENASICA**

# Foundational Documents

## What are they?

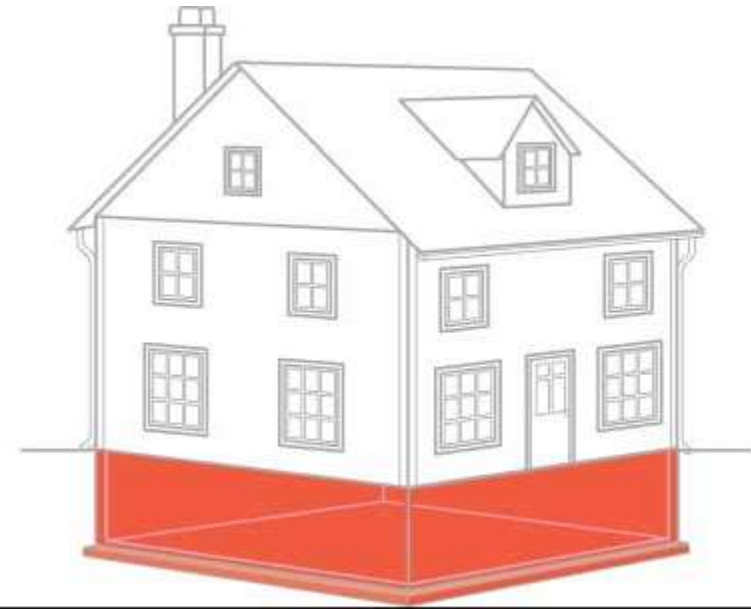
- “documents that form the **ground base** of an organization”

## Objectives

- ensure that NAPPO is operating with external and well as internal up-to-date practices and processes

## Deliverables

- Expert Group - brain-storming session
- table with document categories by subject and who is responsible



# Foundational Documents

<b>Topic</b>	<b>Document</b>
Project development/delivery	Call for topics
	Project initiation
	Project road-map
Internal SOPs	Contact list management and update
	Criteria for accepting meeting invitations
Other organizations	Interaction with scientific associations
Translation	Policy
	Standard Operating Procedures
Website	Calendars

# Progress during 2016

- ✓ NAPPO Five-year Strategic Plan
- ✓ NAPPO Constitution and By-Laws
- ✓ Five-year Letter of Understanding with the Inter-American Institute for Cooperation on Agriculture – IICA
- Draft Letter of Agreement with the International Regional Organization for Plant and Animal Health – OIRSA
- Expert Group call SOPs



# Proposed activities for 2017

- Nov. 4<sup>th</sup> face-to-face meeting
- Continue making progress on the documents

