



# NAPPO

North American Plant Protection Organization  
Organización Norteamericana de Protección a las Plantas

## NAPPO Conference Call Report

Expert Group:	ISPM 25 Guidance	
Location:	Zoom meeting - Videoconference	
Date:	May 27, 2021	
Chairperson	Brendon Reardon (APHIS – PPQ)	
Participants:		
Erin Stiers (APHIS – PPQ)	Fan Wang (APHIS – PPQ)	Francisca De La Cruz Martínez (SENASICA)
Annaliese Blecha (CBP)	Wendy Asbil (CFIA)	Christine Villega (CFIA)
Greg Yielding (US Industry)	Stephanie Bloem (NAPPO)	John Ercolani (US Industry)
Neftali Reyes (SENASICA)	Allan Schepens (US/Canada-Industry)	Patricia Abad (APHIS – PPQ)
Alonso Suazo (NAPPO)	Nedelka Marín-Martínez (NAPPO)	
<b>Summary</b>		
Project:	Standardization of responsibilities and actions for safeguarding consignments that have transited one NAPPO country to enter another NAPPO country.	
General comments:	<p>The chairperson and the NAPPO TD thanked EG members for joining the videoconference. Following the welcome remarks, the chairperson requested to add “<i>NAPPO Annual Meeting updates</i>” in the agenda. The proposed addition was approved by the EG, and the agenda modified accordingly. The amended agenda was approved.</p> <p>The TD agreed to take notes and provide a draft report to the chairperson for review.</p>	
Item 1:	NAPPO Annual Meeting	
Consensus:	<p>The chairperson:</p> <ul style="list-style-type: none"> <li>• Informed the EG that the 44<sup>th</sup> NAPPO Annual Meeting will be virtual and held from November 3-5, 2021.</li> <li>• Indicated that presentations from EG will be pre-recorded.</li> <li>• Indicated the EG presentation will provide an opportunity to inform stakeholders about the EG work and deliverables.</li> <li>• Indicated that after a 10 min presentation, the EG will have an opportunity to answer questions.</li> <li>• Informed that the NAPPO Secretariat need to know who will be responsible to prepare and present the presentation by June 15 and indicated that the presentation pre-recording will be done before August 30, 2021. The Secretariat will schedule time in September to review the presentation with the EG members.</li> <li>• Encouraged the EG to volunteer to prepare and pre-record</li> </ul>	

	<p>the presentation. Interested EG members should email the Secretariat by COB June 10.</p> <p>The TD suggested to share the draft presentation with the EG for feedback before the pre-recording is done.</p>
Item 2:	Approaches to describe agreed upon steps and actions of each scenarios including roles and responsibilities and communications among stakeholders.
Consensus:	<p>The chairperson:</p> <ul style="list-style-type: none"> <li>• reminded the EG about the writing subgroup membership as follow: <ul style="list-style-type: none"> <li>○ Francisca de la Cruz Martínez (Mexico)</li> <li>○ Neftali Reyes Carranza (Mexico)</li> <li>○ Erin Stier (US)</li> <li>○ Wendy Asbil (Canada)</li> <li>○ Michael Tamilia (US/Canada Industry)</li> </ul> </li> <li>• Noted that the subgroup is independent when organizing their work drafting the orientation document and scheduling calls.</li> <li>• Informed about the outcomes of the meeting with the NAPPO Secretariat and the EG Chair and Vice Chairs as follows: <ul style="list-style-type: none"> <li>○ The general approach discussed is very collaborative between the subgroup and the EG.</li> <li>○ Subgroup will organize and schedule monthly meetings using Teams or Zoom and email exchanges between meetings was encouraged to coordinate the writing work.</li> <li>○ The NAPPO Secretariat will provide the interpretation services and/or any other logistics needed for the discussions.</li> <li>○ The regional guidance document will include the scenarios identified by each country and address timely communication as requested by the industry.</li> <li>○ The guidance document will provide the roles and responsibilities and communication issues for the different stakeholders in each country.</li> <li>○ A schematic or flowchart will also be included to provide a graphical representation of the narrative in the guidance document.</li> <li>○ The subgroup will have to nominate and select a leader.</li> <li>○ Subgroup is encouraged to put together sections of the document, share them with the entire EG and allow all members to provide feedback and comments.</li> <li>○ Subgroup engagement with the EG should be flexible. Suggestions provided by the large group could be passed to the subgroup for the subgroup to work on the language and include it in the</li> </ul> </li> </ul>

	<p>document.</p> <ul style="list-style-type: none"> <li>○ The guidance document should prioritize the first tier of priority scenarios where the US and Mexico are the transit country. Other scenarios will follow.</li> <li>○ Suggested to include the list of 400+ scenarios as an appendix to the guidance document.</li> <li>○ Recommended the subgroup to use the documents previously shared by the EG to include in the guidance document. The Secretariat will compile the information, translate, and share with the subgroup.</li> <li>○ Current activities as pertain to the in-transit movement of commodities should be considered for amendments to the guidance document.</li> <li>○ The guidance document will not only provide an opportunity to harmonize the transit programs in the NAPPO region but also provide an opportunity to improve or amend policies to facilitate safe trade.</li> <li>○ The writing subgroup is encouraged to provide an outline of the draft document.</li> </ul> <ul style="list-style-type: none"> <li>● The EG inquired about managing the files for the subgroup. The TD explained the different options previously available in NAPPO but unfortunately, they cannot be used because of security issues including Google Drive, Intranet portal and other. The TD indicated that NAPPO will organize the files, translate them, and share with the EG via email. Other options were discussed including using the chat rooms of videoconference platforms.</li> </ul>
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**Next Steps**

<b>Responsible Person</b>	<b>Action</b>	<b>Date</b>
NAPPO Secretariat	Compile documents to use as reference by the subgroup.	
EG members	Nominate and select an EG member to prepare and present the EG report in the NAPPO Annual Meeting.	By June 10

**Next Meeting**

Location:	Zoom meeting – Videoconference
Date:	June 21 from 1:00-2:00 pm EST

**Proposed Agenda Items**

1.	
2.	