



NAPPO

North American Plant Protection Organization
Organización Norteamericana de Protección a las Plantas

NAPPO Conference Call Report

Expert Group:	ISPM 25 Guidance	
Location:	Zoom meeting – Video conference	
Date:	June 21, 2021	
Chairperson	Brendon Reardon (USDA-APHIS-PPQ)	
Participants:		
Wendy Asbil (CFIA)	Christine Villegas (CFIA)	Helen Gerson (CBSA)
Fan Wang-Cahill (USDA-APHIS-PPQ)	Neftali Reyes (SENASICA)	Francisca de la Cruz Martínez (SENASICA)
Michael Tamilya (US/Canada Industry)	Patricia Abad (USDA-APHIS-PPQ)	Nedelka Marín-Martínez (NAPPO)
Alonso Suazo (NAPPO)		
Summary		
Project:	Standardization of responsibilities and actions for safeguarding consignments that have transited one NAPPO country to enter another NAPPO country.	
General comments:	Welcome remarks provided by the TD and the Chairperson. Agenda approved as presented. The TD will provide a written report of the meeting to the Chairperson to editing and approval. The report will be translated, shared with EG members, and uploaded into the NAPPO website.	
Item 1:	44 th NAPPO Annual Meeting	
Consensus:	The Chairperson: <ul style="list-style-type: none">• Informed the EG that he will prepare and record the EG report for the NAPPO annual meeting.• Informed that the Secretariat and/or the annual meeting organizer will contact the chairperson by August 30, to record the audio.• Indicated that he will provide a draft of the EG presentation sometime in the summer for the EG to review and provide feedback before the August 30 deadline.	
Item 2:	Report from the writing subgroup	
Consensus:	The writing subgroup had the first videoconference on June 11, 2021. The subgroup leader, Wendy Asbil, provided a summary of that videoconference as follows: <ol style="list-style-type: none">1. The subgroup will draft a table of content keeping in mind communication aspects, roles and responsibilities for stakeholders involved in the transit schemes.	

	<ol style="list-style-type: none"> 2. The subgroup will draft several parts of the documents, not necessarily in the order listed in the table of content. 3. Drafts “sections” of the document will be shared with the EG for feedback. 4. The subgroup used as a reference the table of content of the IPPC “in-transit manual”. 5. Subgroup suggested to include regulatory issues in the document and to establish similarities and differences between NAPPO countries for possible harmonization. 6. Subgroup indicated that it is important to hear industry considerations and feedback to take into consideration when drafting the manual. 7. Subgroup will meet every three weeks and exchange information via email. 8. Drafting of the manual will start taking into consideration the high priority scenarios. 9. She indicated that during the review process, the EG should determine whether the table of content includes all the topics to address in the manual or if additional topics need to be included. EG members should provide that information as part of their review process. <p>The chairperson:</p> <ol style="list-style-type: none"> 1. Asked the EG to provide comments to the draft outline in track change mode and send them to the Secretariat before the next scheduled subgroup meeting but preferably by the end of the first week of July. 2. Suggested the EG to look at the initial outline document drafted by the EG for reference and emphasize on the top three scenarios when drafting the in-transit manual.
Item 3:	Discussion on the flowchart provided by CFIA outlining the import process at Canadian ocean ports, the US agricultural inspection process and pest issues process.
Consensus:	<p>Christine Villegas informed that:</p> <ol style="list-style-type: none"> 1. The Excel spreadsheet chart is just an example on how information can be provided and shared with the EG in a simple way prior to creating the flowchart. 2. The 3-page flowchart created by CN is detail oriented and helps understanding the processes and details flow. <p>Christine explained the structure and organization of the flowchart and pointed to the information contained as well as the measures taken in specific situations. She indicated that it is a good visual interpretation of the processes and the communication lines.</p> <p>The chairperson proposed to the EG to draft a flowchart as presented by Canada or consider the alternative of putting the information in a spreadsheet format and use that as a reference to generate the flowchart.</p>

Next Steps		
Responsible Person	Action	Date
Chairperson	Prepare a draft of the EG report for the NAPPO annual meeting and send to the Secretariat for translation.	Before July 28
NAPPO Secretariat	Translate EG report into Spanish and share with the EG	Before July 28
EG members	Provide feedback on the draft outline provided by the writing subgroup leader (See point 9 item 2 in the report).	By July 9
Mexico, US and Canada	Put together a flowchart for each of the highest priority scenarios. One with Mexico as the transit country and one with the US as the transit country. For Canada as the transit country, Canada and the US will work to update the flowchart that was created by CN.	By July 9
NAPPO Secretariat	Translate and share documents provided by the EG (comments and flowcharts/spreadsheets)	As soon as documents are made available to the Secretariat.
Next Meeting		
Location:	Videoconference – Zoom meeting	
Date:	July 28, 2021 from 1:00-2:00 pm EST	
Proposed Agenda Items		
1.		
2.		